



DO YOU WANT TO BE A MORE STRATEGIC HR LEADER?

PSA can help ease your administrative burden, so you can focus on your company's strategic goals. Our proprietary HRAssist program can serve as an extension of your internal HR department. We assist you with every aspect of workforce management and help streamline your HR activities.

Workforce Management Guidance—Saving You Time and Money

Dedicated, experienced professionals who help with:

- Recruiting, hiring and onboarding
- Employee development, promotions, performance management
- Corrective actions, exit interview strategy and execution, separation and termination

HR Expertise and Legal Support—Help That You Can Rely On

- Monthly access to employment attorneys and PSA HR consultants for escalated questions and issues
- Compliance updates

Up-to-Date Forms and Documents—Everything You Need For Smooth HR Administration

Online database of commonly used documents and resources including:

- Legal templates of offer letters, non-compete and severance agreements drafted and updated by our attorneys
- Compensation benchmark data / Total compensation statements
- Templates, forms, checklists
- COBRA/HIPAA content and compliance documents

Total Compensation Statement—Helping You Communicate with Your Employees

A comprehensive report that includes:

- Monetary compensation (salary, bonus and commission)
- Benefits (medical, dental, vision, life, 401k, etc.)
- Tax savings
- PTO, paid holidays

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